



# MILKEN INSTITUTE

## RESEARCH ANALYST

### Organization Description

The Milken Institute is one of the world's leading think tanks. We are a nonprofit, independent, economic and financial research organization whose mission is to improve people's lives around the world by helping business and public policy leaders identify and implement innovative ideas for creating broad-based prosperity. We put research to work with the goal of revitalizing regions and finding new ways to expand capital access ([www.milkeninstitute.org](http://www.milkeninstitute.org)).

The Institute works with business and public policy leaders and aims to translate research into action. Our areas of focus include development finance (in the United States and around the world), corporate finance, alternative energy and environmental finance, and access to education and health care.

### Position: Research Analyst

The Institute is seeking a research analyst with knowledge and experience in finance, and particular expertise in energy finance. He/she will join a team that works to find financial innovations to address energy policy challenges.

The research analyst will help analyze data; conduct literature reviews and synthesize energy, economic, financial and policy research; convene meetings of high-profile business and policy leaders; draft papers based on findings; and capture the content and significance of financial and policy proposals for program development. The position will report to Milken Institute senior staff.

### Job Qualifications

A successful candidate will combine strong research, quantitative and analytic skills with demonstrated communication skills. He/she must be a good writer with an ability to translate complex financial and policy issues for a lay audience. He/she must be a self-starter who is able to prioritize tasks, collaborate under tight deadlines, and prove an accomplished record of independent research and teamwork. The successful candidate should have an in-depth understanding of alternative energy sources and technologies as well as broad knowledge of the latest policy issues and academic work in this area. Knowledge of financial markets, as well as statistical analysis techniques, is strongly preferred.

Minimum requirements include a master's degree in economics, public policy, business or a related field and at least 2 years' experience as a research assistant, policy analyst or similar position. Proficiency with Microsoft Word, Excel and PowerPoint is required. Candidates with a Ph.D. are encouraged to apply.

### Application Process

Please submit a cover letter, resume, writing sample and the names of 3 references with full contact information to Karen Giles at [kgiles@milkeninstitute.org](mailto:kgiles@milkeninstitute.org).